



## Office of Thrift Supervision

Department of the Treasury

Regional Director, Northeast

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July 26, 2004

**MEMORANDUM FOR:** Chief Executive Officers

**FROM:** Robert C. Albanese

**SUBJECT:** Financial Management Seminars

We will be conducting *Financial Management Seminars* in Columbus, Ohio; Newark, New Jersey; and Philadelphia, Pennsylvania during September 2004. These seminars are designed to benefit you, CFOs, investment managers, controllers, and others responsible for accounting and financial reporting, coordination of auditing services or interest rate risk analysis. External audit firm personnel are also invited to attend.

The agenda will include an Industry Overview as well as updates on Accounting, Examination Issues, Regulatory Capital, Interest Rate Risk and Capital Markets, Audits and BSA/USA Patriot Act. The seminars will begin at 8:00 AM with a continental breakfast; opening remarks are at 8:30 AM. Lunch will be served; we will adjourn at 4:00 PM. For those of you who are CPAs, we will provide a certificate of attendance for CPE purposes. Casual business attire is appropriate.

The attached registration form contains descriptions of the seminar locations. The registration fee is \$75 per person. Participants are responsible for contacting hotels directly for sleeping room reservations. We encourage you to submit your forms early, as space is limited. Registrations will be accepted on a first-come, first-served basis and confirmations will be done by fax. Please complete the registration form and mail it along with your registration fee to the aforementioned address to the attention of Carol Grusz. Checks must be received no later than two weeks prior to the seminar date. A cancellation fee of \$30 will be charged for cancellations made within seven calendar days of the seminar date. Invitations and registration forms are also available on the OTS website at [www.ots.treas.gov](http://www.ots.treas.gov) under Upcoming Events. Please contact Regional Accountant Robert De Tullio by phone at (201) 413-5894 or email: [robert.detullio@ots.treas.gov](mailto:robert.detullio@ots.treas.gov) or Carol Grusz at (201) 413-7537 or email: [carol.grusz@ots.treas.gov](mailto:carol.grusz@ots.treas.gov) if you have any questions.

Very truly yours,

Robert C. Albanese  
Regional Director

Attachment: Registration Form